

Covid-19 Safety Measures Checklist

Practice safety mandates and recommendations vary widely depending upon practice location. To help our writers accurately reflect the steps your practice has taken to minimize Covid-19 transmission, please check off all that apply to your practice(s). *Thank you!*

Doctor Name(s): _____

Practice/DSO Name: _____

Phone: _____

Date Form Completed: _____

Treatment Currently Provided

- service – none with anticipated open date of _____
- service – full essential
- emergencies only
- aerosol-free hand scaling for gum-healthy patients (1110)

- service – limited: _____

- Other: _____

- _____

- _____

Back Of Office (doctors, hygienists, assistants)

PPE

- eye goggles
- face shields autoclavable
- face shields disposable
- foot covers/booties
- gowns washable
- gowns disposable
- gloves latex disposable
- gloves nitrile disposable
- head caps
- loupes have side shields

continued...

- surgical masks level 2
 - surgical masks level 3
 - surgical masks – one per patient
 - N95 respirators
 - KN95 respirators
 - N95 respirator equivalent: _____
 - scrubs
 - scrubs long-sleeved
 - street clothes – not worn inside practice
 - street shoes – not worn inside practice

 - Other: _____
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Sterilization

- 2-hour wait before sterilization of operatory if aerosol procedure performed
 - 3-hour wait before sterilization of operatory if aerosol procedure performed
 - air filtration
 - air purifiers in each operatory
 - air purifiers in each operatory – medical grade
 - high-volume evacuator (HVE)
 - low-volume evacuator (LVE)
 - ozone generator
 - UV lights
 - dry-shield all-in-one isolation system
 - external fumigators
 - HEPA filtration
 - open-concept practice has temporary plastic drape isolation
 - nitrile gloves (autoclavable) at sterilization center
 - minimized contents of aerosol-generating-procedure operatories (equipment, supplies, plants, artwork)
 - extra-oral radiographs when possible to minimize intra-oral radiographs
 - sterilization procedures – staff recently refreshed & retrained

 - Other: _____
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continued...

Front Office (office managers, receptionists, insurance/finance specialists, greeters, etc.)

PPE

- eye protection
 - face shields autoclavable
 - face shields disposable
 - foot covers/booties
 - gowns washable
 - gowns disposable
 - gloves disposable
 - head caps
 - masks disposable
 - masks – surgical level 2
 - masks – surgical level 3
 - masks N95
 - masks KN95
 - masks N95 equivalent: _____
 - mask use is one per patient
 - scrubs
 - scrubs long-sleeved
 - street clothes – none
 - street shoes – none
 - Other: _____
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-
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Miscellaneous

- aerosol shield at front desk (plexiglass, clear plastic drapes, etc.)
- emergency/urgent patients called 7-10 days post care, confirming condition resolved & C-19 asymptomatic
- patient-use clipboards removed & using one-use folders & pens that patients keep
- cross-contamination training or recent refresh/retrain
- headsets – one for each team member
- online forms available & encouraged
- payment requested at time of arrival (to lessen number of interactions)
- recall scheduled at time of arrival (to lessen number of interactions)
- recall appointments scheduled in the exam room (to lessen interaction at front desk)
- recall appointments scheduled to minimize patients in waiting areas
- workstations assigned (no cross contamination)

PPE fee charged (please provide details): _____

Other: _____

continued...

Practice (General)

- air purifiers in each room
- awareness to shift casual conversation to *communication* to reinforce treatment benefits & safety
- cell phones – staff personal phones turned off & not used in practice
- cell phones – patients’ personal phones turned off & not used in practice
- children’s area & toys removed
- daily team screening & illness risk assessment (symptom checklist & temperature taking)
- don & doff procedure followed
- doorknob sanitation schedule
- enhanced general office housekeeping (including cleaning/disinfection of high-touch surfaces)
- entrance/exit door(s) sanitized after each patient
- food/drink only in lunchroom
- handwashing directions posted in patient-use washrooms
- limited number of team members present in practice at one time
- limited number of team members in treatment rooms
- magazines removed from waiting room & treatment areas
- minimize patient contact with all surfaces, such as door handles, by having dental staff open/close all doors
- modified greetings: no-handshake/hug/touching policy
- motion-activated water in sink in patient-use washrooms
- motion-activated toilet flushing in patient-use washrooms
- patient beverage/snack station removed
- patient asked to sanitize hands after using payment terminal
- patient handles payment terminal (& if card not tap-able, patient enters card numbers)
- payment by debit card or credit card only
- payment accepted over phone
- payment terminal sterilized after each use
- personal items not borrowed
- safety fulfillment officer (person assigned to ensure procedures are completed & completed correctly)
- single-use (disposable) towels at all sinks (including patient-use washrooms)
- social distancing in waiting room, consult rooms, and when possible in exam rooms
- staggered staff lunches
- toothbrushes & paste tubes upon request (not available in patient-use washrooms)
- touch-free light switches

Other: _____

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Patients

- mandatory appointment confirmation & screening by phone 24 hours before appointment
- all patients wait outside the dental practice (e.g. in their car) before being seen
- drivers who are not patients must wait outside the practice
- one companion for minors or those needing assistance
- masks required upon entry to be worn when not having treatment (supplied if necessary)
- asked to turn off mobile & not to handle while in practice
- must perform hand hygiene (70-90% ABHR or soap and running water) upon entry
- antiseptic hand gel provided & use encouraged
- screened upon arrival
- temperature taken upon arrival
- use of non-contact infrared thermometer
- rinse with 1% hydrogen peroxide for 30 seconds, prior to examination
- rinse with iodine pre examination
- must perform hand hygiene (70-90% ABHR or soap and running water) upon exit

antibody tests – finger-stick (cost: _____)

Other: _____

Additional information:

